

The Portrait Party

The host will receive the following items for hosting the Portrait Party:

- 1 8x10 print for hosting the party
- For each \$50 in portrait orders, the host will receive 1 page of prints (1-8x10 or 2-5x7 or 8-wallets.) The host can also apply multiple pages for larger prints (2-pages for an 11x14 or 4-pages for 16x20.)

Things to do before the day of the Portrait Party:

- Select a suitable location for the portraits (can be in your home or other location.)
- Invite 5 to 12 families to participate. I will provide you with invitations to mail out if you would like or you can just call to invite the families. You may want to plan some snacks although nothing that would cause the children to get dirty.
- Plan your props and suggest your guests do the same. This can be something special to you or your child like a hat, flower or a toy. Umbrellas are always fun to work with.
- You can plan your party for any day of the week provided I'm available. Please check with me regarding the date and time prior to inviting any guests.
- Please schedule your guest appointments 15 to 20 minutes apart and ask your guests to arrive several minutes before their scheduled time.
- Call your guests the day before your party and remind them of their scheduled time.



205.471.6110

www.veesphotography.com

infor@veesphotography.com

Host Check List

BEFORE THE PARTY:

- Fill out and mail invitations 2-3 weeks before the Portrait Party.
- Prepare guest list with date and time for each family.
- Remind guests of their time the day before the Portrait Party.

DAY OF THE PARTY:

- Prepare the photography area (move furniture if necessary)
- Prepare a guest area – AWAY FROM THE PHOTOGRAPHY AREA. Less people in the photography area the better. Additional people in the photography area take the attention of the child away from the photographer.
- Prepare snacks
- Dress your family for their portraits. I prefer to take the host's children first.

DURING THE PARTY:

- Ensure the children are ready for their session for a few minutes before their portrait time.
- See that each guest receives an information pack and signs a model release form.

WHEN PROFFS ARE READY ONLINE:

- Contact your guests to let them know their proofs are available online and the location of the proofs.
- Advise your guests that orders and payments should be turned in to you within two weeks of the proofs being posted online. Orders received after two weeks will be count toward the host's total sales.

ORDERS:

- Please check each guest's order to ensure accuracy. Turn in orders to the photographer along with ONE CHECK from you made payable to Vonda B Magill.

WHEN PRINTS ARE RECEIVED:

- I will can you when the prints are received to schedule a time for delivery to you.
- Contact your guests to schedule a time for you to deliver their orders.



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PACKAGES & PRICE LISTS

Proofs will be available online at www.veesphotography.com within 2 weeks (usually doesn't take that long) of the Portrait Party. You will then have 2 weeks to turn your order in to your host. Orders not turned in by that time will not be eligible for the special packages listed below and your host will not receive credit for your order.

***PLEASE MAKE CHECKS PAYABLE TO YOUR HOST.

Party Package 1

- 1 – 8x10 Print of Choice
- 2 – 5x7 Prints of Choice
- 4 – Wallet Prints (same pose)

\$30

Savings of over \$8 off regular prices

Party Package 2

- 1 – 11x14 Print of Choice
- 1 – 8x10 Print of Choice
- 2 – 5x7 Prints of Choice
- 8 – Wallet Prints (same pose)

\$60

Savings of over \$10 off regular prices

Al La Carte Pricing

1 Set of 4 Wallets	\$ 3.75
5x7 Prints	\$ 8.50
8x10 Prints	\$18.00
11x14 Prints	\$28.00
16x20 Prints	\$60.00

Collages

(More than 1 picture on print)

5x7 Collages	\$15.00
8x10 Collages	\$25.00
11x14 Collages	\$35.00
16x20 Collages	\$72.00

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